

# Farrell (Jay) Ripp Jr.

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## Education

IADC - Certified – Drilling, Completion, and Workover  
Randy Smith – Lafayette, LA. Exp. 2-1-2009

Sharp, Konica-Minolta Network Admin courses  
Chicago, IL. and Dallas, TX.

AAS Degree in Electronic Engineering Technology  
ITT Technical Institute, Austin, TX.

All MS OS, MS Office, ArcGIS 9.3 and DOS  
Honorably Discharged Vet (US Army)

## Work Experience

2006 to Present - Block T Petroleum

**Construction Foreman** – Responsible for meeting Surveyors and staking pads and new roads for well locations. Solicit bids and supervise construction of new well locations, pipelines and production facilities.

**Rig Clerk** – Create and maintain well files for Block T Petroleum and clients. Assist Co. Rep in maintaining daily cost control. Maintain invoices and capture costs on the report. Expedite equipment and crews as required. Maintain rental equipment file. Verify permits are properly posted and MSDS is updated. Verify and replenish water and fuel. Answer incoming calls and either screen, forward or handle as needed. Maintain office supplies.

**GIS analyst** – Gather digital data to create topographical maps to and of rig locations, completion facilities and pipelines. Create and submit spatially referenced maps for a digital submission to the TX. RRC for permits.

1989 to 2005 – Danka/Dahill

**Service Tech/Network Admin** – Maintained Federal, State and local government accounts. Trouble shot, diagnosed and repaired copier and network equipment on site. Updated firmware. Installed applications and drivers and instructed the customer on their use. Built networks for printing and sharing files for clients without them.